#### CODE OF CONDUCT FOR EXECUTIVES OF THE EXCHANGE

This Code has been approved by the Board of Directors of The Calcutta Stock Exchange Limited in its meeting held on May 18, 2010 to ensure that it conducts in a manner that does not compromise its ability to accomplish its mandate or undermine the public confidence in the ability of Member(s) to discharge his responsibilities.

#### 1. Preamble:

This Code of Conduct or the Code defines what the Exchange expects from its personnel regardless of the location or their background. This Code is applicable and binding on all the Executives of the Exchange. All Executives individually and collectively help shape the growth of the Exchange they are individually and collectively responsible to ensure that the Exchange operates with the highest degree of personal and professional integrity, honesty and ethical conduct. As it is not possible to address every possible situation that may arise, the provisions of this Code are intended to provide guidance in making ethical decisions and should therefore be construed and applied to further the said objective. This Code shall be in addition to rules, regulations, standards, policies and procedures that may be laid down by the Exchange, from time to time.

#### 2. Violation:

It is not intended that disciplinary action would be appropriate for every violation of the provisions of this Code. Whether a disciplinary action is appropriate or not and the extent of disciplinary action /penalty to be imposed, will be determined through reasonable application of the text and also depend on factors such as the seriousness of the violation, the intent behind any such violation, whether there has been a pattern of improper conduct and the effect of such improper conduct on employees, their morale or on the corporate governance system of the Exchange.

A violation may result in disciplinary action up to and including termination of employment from the Exchange. Decision regarding whether or not disciplinary action is to be taken and the nature and extent thereof, shall rest with the Board of Director or such other person as may be authorized by the Board. Compliance Officer of the Exchange shall be responsible for ensuring the compliance of the provisions of this Code.

### 3. Amendment to the Code

We are committed to continuously reviewing and updating our policies and procedures to meet the requirements of any relevant statute or the business interest of the Exchange. Therefore, this Code is subject to modification. Any amendment or waiver of any provision of this Code shall be approved in writing by the Ethics Committee of the Exchange and promptly disclosed on the Exchange's website and in applicable regulatory filings pursuant to applicable laws and regulations, together with details about the nature of amendment or waiver.

#### 4. Definitions

In this Code, unless the context otherwise requires,-

- (i) "family" means spouse and dependant children below 18 years of age and dependent parents
- (ii) "Compliance Officer" means the officer appointed by the Board or Committee as "Compliance Officer" of the Exchange.
- (iii) "conflict of interests" means any personal interest or association of a Member, which is likely to influence the decision of the Board in a matter, as viewed by an independent third party.
- (iv) "Executive" means officer of the Exchange.
- (v) "regulated entity" means a Exchange which is listed or proposed to be listed on a recognized stock exchange(s) or an intermediary registered with SEBI.
- (vi) "MD" means Managing Director & CEO of the Exchange.

Words and expressions used and not defined in this Code but defined in the securities laws shall have the meanings respectively assigned to them in those laws.

### 5. General Principles

- (a) An Executive shall not exploit to his personal advantage, any personal or professional relationship with regulated entities or any employee of such entities.
- (b) An Executive shall in the conduct of their business, observe high standards of integrity, dignity, fairness, ethics and professionalism and all professional dealings shall be affected in a prompt, effective and efficient manner.
- (c) An Executive shall disclose if he or his family has any dispute in respect of product or services availed from an intermediary.

### 6. Procedure for managing the conflict

- (1) An Executive shall disclose a conflict of interests at the earliest possible opportunity.
- (2) An Executive shall seek determination from the MD if he has a doubt whether there is a conflict of interests or not.
- (3) MD, as the case may be, shall assign that matter to another Executive

### 7. Procedure for public to raise conflict of interests

- (1) Any person, who has reasonable ground to believe that an Executive has an interest in a particular matter, may bring the same with material evidence to the notice of Compliance Officer.
- (2) The Compliance Officer shall place the details received under sub-clause (1) before the MD.
- (3) MD, as the case may be, shall determine if the Executive has an interest which is likely to affect the decision made by him.
- (4) The Executive, as the case may be, shall refrain from dealing with that particular matter if MD determines that there is a conflict of interests.
- (5) MD, as the case may be, shall assign that matter to another Executive

### 8. Acceptance of gifts

- (1) An Executive shall not accept any gift by whatever name called, to the extent possible, from any Broker Member or Companies Listed at CSE
- (2) An Executive shall hand over the gift, if received any and the value exceeds Rs.1000/-, to the office of MD.

### 9. Employment / Outside Employment:

With regard to the employment with the Exchange, the executives are expected to devote their full attention to the business interests of the Exchange. They are prohibited from engaging in any activity that interferes with their employment with the Exchange. In case the executive is engaged in any employment he must disclose it to the MD, of interest that they have that may conflict with the business of the Exchange.

#### 10. Annual Declaration:

Every Executive shall sign and submit the annual declaration in Form A, by April 15 every year, affirming compliance with the provisions of this Code.

### 11. Maintenance of disclosures

- (1) The information as disclosed under this Code shall be kept confidential and shall not be disclosed save in the following circumstances:
  - a. where there is a requirement for disclosure for the purposes of managing potential or actual conflicts;

- b. where there is a requirement for disclosure following the change of responsibilities of an Executive;
- c. where there is a requirement for the purposes of disciplinary proceedings;
- (2) The Compliance Officer shall keep and maintain custody of documents / records etc. pertaining to any disclosure made under this Code.

## 12. Transitory provisions

The existing Executives shall make the disclosure as required under this Code within a period of one month from the date on which this Code was adopted by the Board.

# Form A

Compliance Officer The Calcutta Stock Exchange Limited 7, Lyons Range Kolkata – 700 001
Dear Sir/Madam,
I, Mr./Mrs./Ms,, (designation) do and hereby acknowledge and confirm that during the financial year, to the best of my knowledge and belief, I have not violated any of the provisions of this Code or any of the policies or legal/regulatory requirements of the Exchange, as may be applicable to my responsibility.
Signature:
Name:
Designation:
Place: Date:
Note:
<ol> <li>Kindly sign and return this declaration on or before April 15,</li> <li>This declaration shall be valid for the Financial Year</li> </ol>