



CIRCULAR

CIR/CFD/DIL/1/2016

January 01, 2016

To

All Recognised Stock Exchanges

All Depositories

All Registered Merchant Bankers

All Registered Registrars to an Issue and Share Transfer Agents

All Registered Bankers to an Issue

Dear Sir / Madam,

Sub.: Revised Contents of Application-Cum-Bidding Form and Manner of disclosure

1. SEBI vide Circular no. CIR/CFD/POLICYCELL/11/2015 dated November 10, 2015 has streamlined the process of public issue of equity shares and convertibles. Among several measures, all the investors applying in a public issue are required to use only Application Supported by Blocked Amount (ASBA) facility for making payment.
2. Considering the above, format for application-cum-bidding-form and manner of disclosure as specified vide SEBI Circular no. CIR/CFD/DIL/4/2011 dated September 27, 2011 has been revised. Full text of data fields required in Application-Cum-Bidding-Form is given at Annexure I and an illustrative format for application-cum-bidding-form is given at Annexure II.
3. This circular shall be applicable for all public issues opening on or after January 01, 2016. Pursuant to applicability of this Circular, aforesaid SEBI Circular dated September 27, 2011 shall stand rescinded.
4. All intermediaries are advised to take necessary steps to ensure compliance with this circular. Stock exchanges and depositories are advised to bring the provisions of this circular to the notice of the stock brokers and depository participants and also disseminate the same on their websites.



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Securities and Exchange Board of India

5. This Circular is issued in exercise of the powers conferred under Section 11 and Section 11A of the Securities and Exchange Board of India Act, 1992.
6. This Circular is available on SEBI website at www.sebi.gov.in under the categories “Legal Framework” and “Issues and Listing”.

Yours faithfully,

Narendra Rawat
Deputy General Manager
+91-22-26449383
narendrar@sebi.gov.in



Annexure I

A. General Instructions

1. The Application-Cum-Bidding Form (accompanied with abridged prospectus) would be printed in a booklet form of A4 size paper.
2. White color form for Resident Indian, Eligible NRIs applying on a non repatriation basis and Blue color form for Eligible NRIs, FVCIs, FIIs, their Sub-Accounts (other than Sub-Accounts which are foreign corporates or foreign individuals bidding under the QIB Portion), on a repatriation basis.
3. Syndicate Member/SCSB to note that stamp of Broker/SCSB/DP/RTA Branch shall be done only after bid has been uploaded.

B. Main Application Form

1. Top of the application form shall have a Colored identifier strap incorporating the name of the issuer, ISIN number & type of form (Repatriation/Non-Repatriation Form)
2. 8 digit Application Number
3. Stamp/Serial Number/Code of Syndicate Member, Broker/ SCSB/ Sub-Agent /Sub-broker/ escrow bank/Bank Branch/ DP/RTA
4. Name & Contact Details of First/Sole Applicant {Name, Address, Email (optional), Telephone No. / Mobile (optional)}
5. PAN of First/Sole Applicant
6. Bidders Depository Account Details – Check Box for NSDL and CDSL & single 16- digit field (consisting of DP ID and Client ID)
7. Investor Category (Retail Individual, Non Institutional or QIB)
8. Investor Status (Separate Status for Repatriation/Non-Repatriation Form).
9. Bid Options -
 - a. Columns for Bid Options (Option 1, Option 2 or Option 3), Number of equity shares bid, Price per equity shares (sub-columns for Bid price, discount(if any) and Net price)
 - b. Attention of investors to be drawn to instruction that only retail individual investors can bid at Cut-off.
 - c. Check-Box for Cut-Off
 - d. Instruction that
 - i. Bids must be in multiple of bid lot as advertised
 - ii. Price in multiples of Re 1 only



भारतीय प्रतिभूति और विनिमय बोर्ड
Securities and Exchange Board of India

- iii. Number of shares and price per share be given in figures only
10. Payment Details:
 - a. Amount Blocked in figures & in words
 - b. ASBA: Bank Account Number & Bank Name and Branch
11. A confirmation by the Applicant (on behalf of joint bidders) that he/she has read, understood and agrees to such confirmations
12. Signature of First/Sole Applicant (with date)
13. Signature of Account holder(s) upto 3 (in case of joint accounts) for ASBA
14. Authorization for necessary action by SCSBs for making the application
15. Broker/ SCSB / RTA / DP Stamp (Acknowledging upload of Bid in Stock Exchange System)
16. Acknowledgement Slip for Broker / SCSB / RTA / DP
 - a. 8 digit Application Number
 - b. Bidders Depository Account Details – Single 16-digit field (consisting of DP ID and Client ID)
 - c. PAN of First/Sole applicant
 - d. Amount Blocked less discount (if any) in figures
 - e. Payment Details (ASBA Bank Account No., Bank & branch)
 - f. Received from Name, Telephone/Mobile and Email of Bidder
 - g. Stamp & Signature of Banker
17. Acknowledgement Slip for Bidder
 - a. Columns for Bid Options (Option 1, Option 2 or Option 3), rows for Number of equity shares bid, Bid price, Total Amount blocked
 - b. 8 digit Application Number
 - c. Name of First/Sole Applicant
 - d. Acknowledgement of Broker / SCSB / RTA / DP
 - e. Payment Details (ASBA Bank Account No., Bank & Branch)

C. Overleaf of main Application Form

1. Bidder's Undertaking and Confirmations
2. Instructions corresponding to each item of main application form and specific instruction regarding :
 - a. Name (Name should be given exactly as appearing in DP records)
 - b. Instruction regarding PAN
 - c. Information regarding use of demographic details
 - d. Terms of Present Issue viz. Minimum & Maximum bid Size, Bid lot & Price Band, Margin Amount, bidding instructions
 - e. Definition of Bid i.e. bid should be defined as 'indication to make an offer' and not as 'an offer'.



भारतीय प्रतिभूति और विनियम बोर्ड
Securities and Exchange Board of India

- f. Other instructions
- g. Contact Details of First / Sole Applicant
- h. Instructions with respect to payment / payment instrument
- i. Instructions at the back of Acknowledgement Slip for Bidder
 - i. Company Contact Details
 - ii. Registrar Contact Details
 - iii. Contact persons in case of queries pertaining to allotment/credit of shares, submission and upload of ASBA bids

D. Bid Revision Application Form

- 1. Top of the application form shall have a Colored identifier strap incorporating the name of the issuer, ISIN number & type of form (Repatriation/Non-Repatriation Form).
- 2. 8 digit Application Number (Same as that of Main Application form)
- 3. Stamp/Serial Number/Code of Syndicate Member, Broker/ SCSB/ Sub-Agent /Sub-broker/ escrow bank/Bank Branch/ DP/RTA
- 4. Name of First/Sole Applicant
- 5. PAN of First/Sole Applicant
- 6. Bidders Depository Account Details – Check Box for NSDL and CDSL & single 16-digit field (consisting of DP ID and Client ID)
- 7. Options for change of Bid
 - a. From
 - i. Columns for Bid Options (Option 1, Option 2 or Option 3), Number of equity shares bid, Price per equity shares (sub-columns for Bid price, discount, if any and Net price)
 - ii. Check-Box for Cut-Off
 - iii. Watermark in background indicating Old Bid
 - b. To
 - i. Columns for Bid Options (Option 1, Option 2 or Option 3), Number of equity shares bid, Price per equity shares (sub-columns for Bid price, discount, if any and Net price)
 - ii. Check-Box for Cut-Off
 - iii. Watermark in background indicating Revised Bid
 - c. Instruction that
 - i. Bids must be in multiple of bid lot as advertised
 - ii. Price in multiples of Re 1 only
 - iii. Number of shares and price per share be given in figures only



भारतीय प्रतिभूति और विनियम बोर्ड
Securities and Exchange Board of India

8. Payment Detail:
 - a. Additional Amount Blocked in figures & in words
 - b. ASBA: Bank Account Number & Bank Name and Branch
9. A confirmation by the Applicant (on behalf of joint bidders) that he/she has read, understood and agrees to such confirmations
10. Signature of First/Sole Applicant (with date)
11. Signature of ASBA Account holder(s) upto 3 (in case of joint accounts)
12. Authorization for necessary action by SCSBs for making the application
13. Broker/ SCSB / RTA / DPStamp (Acknowledging upload of Bid in Stock Exchange System)
14. Acknowledgement Slip for Broker / SCSB / RTA / DP for Revised Bid
 - a. 8 digit Application Number
 - b. PAN of First /Sole Applicant
 - c. Bidders Depository Account Details – Check Box for NSDL and CDSL & single 16-digit field (consisting of DP ID and Client ID)
 - d. Revised Amount Blocked less discount (if any) in figures
 - e. Payment Details (ASBA Bank Account Number & Bank Name and Branch)
 - f. Received from Name, Telephone/Mobile and Email of Bidder
 - g. Stamp & Signature of Banker
 - h. Watermark in background indicating Revised Bid
15. Acknowledgement Slip for Bidder for Revised Bid
 - a. Columns for Bid Options (Option 1, Option 2 or Option 3), rows for Number of equity shares bid, Bid price, Revised Amount Blocked
 - b. 8 digit Application Number
 - c. Name of First/Sole Applicant
 - d. Acknowledgement of Broker / SCSB / RTA / DP
 - e. Payment Details: ASBA (Bank Account Number & Bank Name and Branch)

E. Overleaf of Bid Revision Application Form

1. Bidder's Undertaking for revised bid separately drafted for Repatriation/Non- Repatriation Form).
2. Instructions corresponding to each item of revised form and specific instruction regarding :
 - a. Bid Price Revision clearly specifying that only excess amount (if any) is to be blocked
 - b. Attention of investors to be drawn to instruction that only retail individual investors can bid at Cut-off.



भारतीय प्रतिभूति और विनियम बोर्ड
Securities and Exchange Board of India

3. Issue Structure highlighting for different category of investors (Retail, Non Institutional and QIBs)
 - a. Number of equity shares (reservation if applicable)
 - b. Percentage of Issue available for allotment/allocation
 - c. Basis of allocation in case of oversubscription
 - d. Mode of allotment
 - e. Allotment lot
 - f. Who can apply (Summary)
 - g. Terms of payment



भारतीय प्रतिभूति और विनिमय बोर्ड

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Annexure II

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COMMON BID CUM APPLICATION FORM	XYZ LIMITED - INITIAL PUBLIC ISSUE - R Address : Contact Details : CIN No	FOR RESIDENT INDIANS, INCLUDING RESIDENT QIBs AND ELIGIBLE NRIs APPLYING ON A NON-REPATRIATION BASIS
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LOGO **TO,**
THE BOARD OF DIRECTORS
XYZ LIMITED

BOOK BUILT ISSUE
ISIN :

Bid cum Application Form No. _____

SYNDICATE MEMBER'S STAMP & CODE	BROKER/SCSB/DP/RTA STAMP & CODE	1. NAME & CONTACT DETAILS OF SOLE / FIRST BIDDER
		Mr. / Ms. _____
SUB-BROKER'S / SUB-AGENT'S STAMP & CODE	ESCROW BANK/SCSB BRANCH STAMP & CODE	Address _____
		Email _____
BANK BRANCH SERIAL NO.	SCSB SERIAL NO.	Tel. No (with STD code) / Mobile _____
2. PAN OF SOLE / FIRST BIDDER		

3. BIDDER'S DEPOSITORY ACCOUNT DETAILS <input type="checkbox"/> NSDL <input type="checkbox"/> CDSL	6. INVESTOR STATUS
	<input type="checkbox"/> Individual(s) - IND
	<input type="checkbox"/> Hindu Undivided Family* - HUF
	<input type="checkbox"/> Bodies Corporate - CO
	<input type="checkbox"/> Banks & Financial Institutions - FI
	<input type="checkbox"/> Mutual Funds - MF
	<input type="checkbox"/> Non-Resident Indians - NRI (Non-Repatriation basis)
	<input type="checkbox"/> National Investment Fund - NIF
	<input type="checkbox"/> Insurance Funds - IF
	<input type="checkbox"/> Insurance Companies - IC
	<input type="checkbox"/> Venture Capital Funds - VCF
	<input type="checkbox"/> Alternative Investment Funds - AIF
	<input type="checkbox"/> Others (Please specify) - OTH
<small>* HUF should apply only through Karsa (Application by HUF would be treated on par with Individual)</small>	

4. BID OPTIONS (ONLY RETAIL INDIVIDUAL BIDDERS CAN BID AT "CUT-OFF")					5. CATEGORY	
Bid Options:	No. of Equity Shares: Bid (In Figures) (Bids must be in multiples of Bid Lot as advertised)	Price per Equity Share (₹) / "Cut-off" (Price in multiples of ₹ 1/- only) (In Figures)			"Cut-off" (Please tick)	<input type="checkbox"/> Retail Individual Bidder
		Bid Price	Retail Discount	Net Price		
Option 1	8 7 6 5 4 3 2 1	3 2 1	3 2 1	3 2 1	<input type="checkbox"/>	<input type="checkbox"/> QIB
(OR) Option 2					<input type="checkbox"/>	
(OR) Option 3					<input type="checkbox"/>	

7. PAYMENT DETAILS	PAYMENT OPTION : FULL PAYMENT <input type="checkbox"/> PART PAYMENT <input type="checkbox"/>
Amount paid (₹ in figures) _____ (₹ in words) _____	
ASBA Bank A/c No. _____	
Bank Name & Branch _____	

I/WE (ON BEHALF OF JOINT APPLICANTS, IF ANY) HEREBY CONFIRM THAT I/WE HAVE READ AND UNDERSTOOD THE TERMS AND CONDITIONS OF THIS BID CUM APPLICATION FORM AND THE ATTACHED ABBREVED PROSPECTUS AND THE GENERAL INFORMATION DOCUMENT FOR INVESTING IN PUBLIC ISSUES ("GID") AND HEREBY AGREE AND CONFIRM THE "BIDDERS UNDERTAKING" AS GIVEN OVERLEAF. I/WE (ON BEHALF OF JOINT APPLICANTS, IF ANY) HEREBY CONFIRM THAT I/WE HAVE READ THE INSTRUCTIONS FOR FILLING UP THE BID CUM APPLICATION FORM GIVEN OVERLEAF.

8A. SIGNATURE OF SOLE/ FIRST BIDDER	8B. SIGNATURE OF ASBA BANK ACCOUNT HOLDER(S) (AS PER BANK RECORDS)	BROKER / SCSB / DP / RTA STAMP (Acknowledging upload of Bid in Stock Exchange system)
	I/We authorize the SCSB to do all acts as are necessary to make the Application in the line	
Date : _____	1) _____	
	2) _____	
	3) _____	

TEAR HERE

LOGO **XYZ LIMITED** **Acknowledgement Slip for Broker/SCSB/DP/RTA** Bid cum Application Form No. _____

INITIAL PUBLIC ISSUE - R

DPID / CLID _____ PAN of Sole / First Bidder _____

Amount paid (₹ in figures) _____	Bank & Branch _____	Stamp & Signature of SCSB Branch
ASBA Bank A/c No. _____		
Received from Mr./Ms. _____		
Telephone / Mobile _____ Email _____		

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XYZ LIMITED - INITIAL PUBLIC ISSUE - R	Option 1 Option 2 Option 3	Stamp & Signature of Broker / SCSB / DP / RTA	Name of Sole / First Bidder _____
No. of Equity Shares			Acknowledgement Slip for Bidder
Bid Price			
Amount Paid (₹)			
ASBA Bank A/c No. _____			Bid cum Application Form No. _____
Bank & Branch _____			

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Securities and Exchange Board of India

IN THE NATURE OF ABRIDGED PROSPECTUS - MEMORANDUM CONTAINING SALIENT FEATURES OF THE
RED HERRING PROSPECTUS (RHP)

BIDDER'S UNDERTAKING FOR BID CUM APPLICATION FORM

(IN CASE OF A JOINT APPLICATION, THE CONFIRMATIONS, AUTHORIZATIONS, UNDERTAKINGS AND REPRESENTATIONS MADE BY THE FIRST APPLICANT WILL BE DEEMED TO HAVE BEEN MADE ON BEHALF OF ALL JOINT APPLICANTS. THE FIRST APPLICANT SHALL BE LIABLE FOR ALL THE OBLIGATIONS ARISING OUT OF THE ISSUE OF EQUITY SHARES.)

On the basis of the RHP dated _____ and having studied the attached details as per the Abridged Prospectus, I/we hereby apply for allotment to me/us of the Equity Shares in the Issue upto my/our Bids for maximum number of Equity Shares at or above the Issue Price, net of discount, if any, to be discovered through bookbuilding process. I/We hereby confirm that I am/we are eligible persons to invest in this Issue in accordance with applicable laws. I/We agree to accept the Equity Shares Bid for, or such lesser number as may be allotted to me/us subject to the terms of the RHP, the Bid cum Application Form and other applicable laws. I/We undertake that I/we will sign all such other documents and do all such acts, if any, necessary on my/our part to enable me/us to be registered as the holder(s) of the Equity Shares which may be allotted and to register my/our address as given in the depository records. I/We note that in case of QIB Bidders, the (i) SCSBs (for Bids other than the Bids by Anchor Investors); and (ii) the BRLMs and their affiliates Syndicate Members (only in the Specified Locations) have the right to reject Bids at the time of acceptance of Bid cum Application Form provided that the reasons for rejecting the same shall be provided to such Bidder in writing, whereas it has a right to reject it from Non-Institutional Bidders and Retail Individual Bidders based only on technical grounds and/or as specified in the Abridged Prospectus and the RHP. I/We authorize the Company to make the necessary changes in this Bid cum Application Form and the RHP for filing of the Prospectus with the Registrar of Companies without intimation to me/us and use this Bid Form as the Application Form for the purpose of this Issue. I/WE CONFIRM THAT: EITHER I am/we are Indian National(s) resident in India and I am/we are not applying for the said Equity Shares as nominees of any person resident outside India or Foreign Nationals OR I am/we are Indian National(s) resident in India and I am/we are applying for the said Equity Shares as Power of Attorney holder(s) of Non-Resident Indian(s) as mentioned on Non-Repatriation basis OR I am/we are Indian National(s) resident outside India and I am/we are applying for the said Equity Shares on my/our own behalf through NRO account on Non-Repatriation basis. I am/we are, or at any time the Equity Shares are purchased will be, the beneficial owner of such Equity Shares and (a) I/We and any customer I/We represent, am/are located outside the United States within the meaning of Regulation S under the Securities Act of 1933, as amended, and (b) am/are not an affiliate of the Company or a person acting on behalf of such affiliate.

FOR QIB BIDDERS: We confirm that the Bid Size/Maximum Equity Shares applied for by us do not exceed the relevant regulatory approvals/limits. I/We am/are not prohibited from accessing capital markets under any order/ruling/ judgment of any regulatory, judicial or any other authority, including SEBI or under the provisions of any law, regulation or statute.

Further: 1) In accordance with ASBA process provided in SEBI Regulations and as disclosed in the RHP, I/We authorize (a) the members of the Syndicate (in Specified Locations only) or the Collecting Agents or the Registered Brokers (at Broker Centers) or the SCSB to do all acts as are necessary to make the Application in the Issue, including uploading my/our Bid, blocking or unblocking of funds in the bank account maintained with the SCSB as specified in the Bid cum Application Form, transfer of funds to the Public Issue Account on receipt of instruction from Registrar to the Issue, after finalization of basis of Allotment; and (b) the Registrar to the Issue to issue instruction to the SCSBs to unblock the funds in the specified bank account upon finalization of the basis of Allotment. 2) In case the amount available in the specified bank account is insufficient as per the highest Bid option, net of discount, if any, the SCSB shall reject the Application. 3) I/We hereby authorize the members of the Syndicate (in Specified Locations only) or the Registered Brokers (at Broker Centres) or the SCSB or DP or the RTA, as the case may be, to make relevant revisions as may be required to be done in the Bid, in the event of a revision of the Price Band [Necessary revision in the Bidder's undertaking and Instructions will be required depending on the jurisdiction(s) in which the sale of shares is proposed]

INSTRUCTIONS FOR FILLING UP THE BID CUM APPLICATION FORM

- Name of Sole/ First Applicant should be exactly the same as it appears in the depository records. In case of joint Bids, only the name of the first Bidder (which should also be the first name in which the beneficiary account is held) should be provided in the Bid cum Application Form.
- The first Bidder, should mention his/ her PAN allotted under the Income Tax Act, and any Bid cum Application Form without the PAN is liable to be rejected.
- Based on the PAN, DP ID and Client ID provided by the Applicants, the Registrar will obtain demographic details registered with depository participants to be used for allotment, technical rejections, or unblocking of ASBA Account. Hence, Bidders are advised to immediately update any change in their details as appearing on the records of the Depository Participant. Please note that failure to do so could result in failure in allotment of Equity Shares, delays in unblocking of ASBA Account at the Bidders sole risk and neither the BRLMs or the Registrar or the SCSBs nor the Company shall have any responsibility and undertake any liability for the same.
- Bid Lot and Price Band:** The Price Band, discount offered, if any, and the Minimum Bid Lot will be decided by the Company in consultation with the BRLMs and will be advertised at least three working days prior to the Bid/Issue Opening Date, in English national daily, Hindi national daily and regional language newspaper each with wide circulation. In case of revision of the Price Band, the Bid/Issue Period will be extended for at least three additional working days after revision of Price Band subject to the Bid/ Issue Period not exceeding 10 working days. Any revision in the Price Band and the revised Bid/ Issue Period, if applicable, will be widely disseminated by notification to the Stock Exchanges, by issuing a press release and also by indicating the changes on the websites of the BRLMs and at the terminals of the Syndicate. **Maximum and Minimum Bid Size:** In case of resident Retail Individual Bidders, such number of shares such that the Bid Amount does not exceed ₹ 2,00,000, net of discount, if any. Bids at the Cut-Off Price indicate their agreement to purchase the Equity Shares at the Issue Price, net of discount, if any, as determined at the completion of the Book Building Process. In case of Non-Institutional Bidders and QIB Bidders, the minimum Bid size shall be such number of shares such that bid amount exceeds ₹ 2,00,000. The maximum Bid by any investor should not exceed the investment limits prescribed for them by applicable laws.
- Please tick Category as applicable to ensure proper upload of Bid in Stock Exchange system.
- Please tick investor status as applicable. Please ensure investor status is updated in your depository records.
- Total Amount payable must be calculated for the highest of three options, at Net Price, i.e., Bid Price, less discount offered, if any, to Bidder's category if any, at the time of the submission of the Bid cum Application Form. Cash/stock invest/money orders/postal orders will not be accepted. All NRI Bidders bidding on a repatriation basis by using the Non-Resident Forms are required to authorize their SCSB to block their NRE/ FCNR ASBA Accounts, and all NRI Bidders bidding on a non-repatriation basis by using Resident Forms are required to authorize their SCSB to block their Non-Resident Ordinary (NRO) accounts for the full Bid Amount, net of discount, if any, at the time of the submission of the Bid cum Application Form. The NRI Applicants can obtain the Bid cum Application Form from the Company's Registered Office or from any of the members of the Syndicate from their Offices. Bidders please ensure that your Bank has notified an SCSB Branch in the city where Bid cum Application Form is being submitted.
- Only the first Bidder is required to sign the Bid cum Application Form/Revision Form. Thumb impressions and signatures other than in the languages specified in the Eighth Schedule to the Constitution of India must be attested by a Magistrate or a Notary Public or a Special Executive Magistrate under official seal. Signature of Bank Account Holder is mandatory.
- Other Instructions: a. Bids must be made only in the prescribed Bid cum Application Form. b. Bids must be completed in full, in BLOCK LETTERS in ENGLISH. Bidders should note that the members of the Syndicate, Registered Brokers, Collecting Agents and/or SCSB's will not be liable for errors in data entry due to incomplete or illegible Bid cum Application Forms. c. Ensure that all applicable documents in support of the Bid are attached with the Application Form.
- The applicants may note that in case the DPID, Client ID and PAN mentioned in the Bid cum Application Form and entered into the electronic bidding systems of the Stock Exchanges do not match with the DP ID, Client ID and PAN available in the Depository database, the Bid Cum Application Form is liable to be rejected.

Note :Terms used but not defined herein shall have the meaning assigned to such terms in the RHP.

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- In case of queries related to allotment/ credit of allotted equity shares, the Bidders should contact Registrar to the Issue
- In case of Bids submitted to the SCSBs, the Bidders should contact the relevant SCSB
- In case of queries related to upload of bids submitted to the Syndicate Members, the Bidders should contact the relevant Syndicate Member

COMPANY CONTACT DETAILS

XYZ Limited
Compliance Officer Name
Address
Tel. No.
E-mail

REGISTRAR CONTACT DETAILS

Registrar Name
Address
Tel. No.
E-mail



भारतीय प्रतिभूति और विनिमय बोर्ड

Securities and Exchange Board of India

IN THE NATURE OF ABRIDGED PROSPECTUS - MEMORANDUM CONTAINING SALIENT FEATURES OF THE RED HERRING PROSPECTUS (RHP)

BIDDER'S UNDERTAKING FOR REVISION FORM

I/We (on behalf of joint applicants, if any) confirm that the Acknowledgement slip for my/our bids are enclosed for the revisions which are being requested. I/We agree to be bound by all the terms & conditions mentioned in the Bid cum Application Form submitted earlier by me/us.

I/We (on behalf of joint applicants, if any) authorize you to reject this Bid Revision Form, in case any of the details of my existing Bids as appearing on the electronic book building system do not tally with the details given in this Revision Form.

INSTRUCTIONS FOR FILLING UP THE BID REVISION FORM

- Name of Sole/ First Applicant should be exactly the same as it appears in the depository records.
- Please ensure that the Bid Options provided are in the same order as that provided in the Bid Cum Application Form submitted earlier.
- In case there is no change in the particular Bid Option, please write "NO CHANGE". In case you want to cancel the Bid Option, please write "CANCELLED".
- Total Amount payable must be calculated for the highest of three options, at Net Price, i.e., Bid Price, less discount offered, if any, to Bidder's category. Total amount to be paid must be calculated net of total amount paid at the time of submission of Bid Cum Application Form. Bidders, please ensure that your Bank has notified an SCSB Branch in the city where Application Form is being submitted. **Revision of Bids in case of Revision of Price Band:** In case of an upward revision in the Price Band, Retail Individual Bidders who had Bid at Cut-off Price could either (i) revise their Bid or (ii) shall make additional payment based on the cap of the revised Price Band (such that the total amount i.e., original Bid Amount less discount, if any, plus additional payment does not exceed ₹ 2,00,000 if the Bidder wants to continue to Bid at Cut-off Price), with the members of the Syndicate to whom the original Bid was submitted. In case the total amount (i.e., original Bid Amount less discount, if any, plus additional payment) exceeds ₹ 2,00,000/-, the Bid will be considered for allocation under the Non-Institutional Portion in terms of the RHP. If, however, the Bidder does not either revise the Bid or make additional payment and the Issue Price is higher than the cap of the Price Band prior to revision, the number of Equity Shares Bid for shall be adjusted downwards for the purpose of Allotment, such that no additional payment would be required from the Bidder and the Bidder is deemed to have approved such revised Bid at Cut-off Price. (i) In case of a downward revision in the Price Band, announced as above, Retail Individual Bidders, who have bid at Cut-off Price could either revise their Bid or the excess amount blocked at the time of bidding would be unblocked from the ASBA Account.
- Only the first Bidder is required to sign the Bid cum Application Form /Revision Form. Thumb impressions and signatures other than in the languages specified in the Eighth Schedule to the Constitution of India must be attested by a Magistrate or a Notary Public or a Special Executive Magistrate under official seal. Signature of Bank Account Holder is mandatory.
- Other Instructions:** a. Revision to Bids must be made only in the prescribed Revision Form, as applicable. b. Bids must be completed in full, in BLOCK LETTERS IN ENGLISH. Bidders should note that the Syndicate Members, SCSBs/ Collecting Agents will not be liable for errors in data entry due to incomplete or illegible Revision Forms. c. Ensure that Acknowledgement slip for your Bid has and any other applicable documents in support of the Revision are attached with the Revision Form; and d. Bidders shall only be required to pay the amount in excess of their original Bid Amount (if any) upon an upward revision of their Bid.

ISSUE STRUCTURE

	QIBs	Non-Institutional Bidders	Retail Individual Bidders
Number of Equity Shares available for allocation	Up to [●] Equity Shares.	Not less than [●] Equity Shares or Issue less allocation to QIB Bidders And Retail Individual Bidders shall be available for allocation.	Not less than [●] Equity Shares or Issue less allocation to QIB Bidders and Non-Institutional Bidders shall be available for allocation.
Percentage of Issue available for Allotment/ Allocation	Up to 50% of the Issue shall be Allotted to QIB Bidders. However, at least 5% of the Net QIB Portion shall be available for allocation proportionately to Mutual Funds only. Mutual Funds participating in the 5% reservation in the Net QIB Portion will also be eligible for allocation in the remaining QIB Portion. Unsubscribed portion in the Mutual Fund reservation will be added to the Net QIB Portion.	Not less than 15% of the Issue or the Issue less allocation to QIB Bidders And Retail Individual Bidders shall be available for allocation.	Not less than 35% of the Issue or the Issue less allocation to QIB Bidders and Non-Institutional Bidders shall be available for allocation.
Basis of allocation irrespective category is oversubscribed	Proportionate as follows: (excluding the Anchor Investor Portion) (a) [●] Equity Shares shall be allocated on a proportionate basis to Mutual Funds only; and (b) [●] Equity Shares shall be allotted on a proportionate basis to all QIBs including Mutual Funds receiving allocation as per (a) above. [●] Equity Shares may be allocated on a discretionary basis to Anchor Investors	Proportionate	The allotment to each Retail Individual Bidder shall not be less than the minimum Bid lot, subject to availability of Equity Shares in the Retail Portion, and the remaining available Equity Shares, if any, shall be allotted on a proportionate basis.
Minimum Bid	Such number of Equity Shares that the Bid Amount exceeds ₹ 200,000 and in multiples of [●] Equity Shares thereafter	Such number of Equity Shares that the Bid Amount exceeds ₹ 200,000 and in multiples of [●] Equity Shares thereafter	[●] Equity Shares and in multiples of [●] Equity Shares thereafter
Maximum Bid	Such number of Equity Shares not exceeding the Issue, subject to applicable limits to the Bidder	Such number of Equity Shares not exceeding the Issue, subject to applicable limits to the Bidder	Such number of Equity Shares, whereby the Bid Amount does not exceed ₹ 200,000 net of Retail Discount
Bid Lot	[●] Equity Shares and in multiples of [●] Equity Shares thereafter	[●] Equity Shares and in multiples of [●] Equity Shares thereafter	[●] Equity Shares and in multiples of [●] Equity Shares thereafter
Mode of Allotment	Compulsorily in dematerialized form.	Compulsorily in dematerialized form.	Compulsorily in dematerialized form.
Allotment Lot	A minimum of [●] Equity Shares and thereafter in multiples of [●] Equity Share.		
Trading Lot	One Equity Share.	One Equity Share.	One Equity Share.
Who can Apply	Public financial institutions as specified in Section 2(72) of the Companies Act, 2013 FIs and their sub-accounts registered with SEBI, other than a sub-account which are foreign corporate or foreign individuals, scheduled commercial banks, Mutual Funds, multilateral and bilateral development financial institutions, state industrial development corporations, insurance companies registered with the Insurance Regulatory and Development Authority, NIF, provident funds with minimum corpus of ₹ 250 million and pension funds with minimum corpus of ₹ 250 million in accordance with applicable law and insurance funds set up and managed by army, navy or air force of Union of India and insurance funds setup and managed by the Department of Posts, India.	Eligible NRIs, Resident Indian individuals, HUF (in the name of the Karta), companies, corporate bodies, scientific institutions, societies and trusts, sub-accounts of FIs, which are foreign corporates or foreign individuals.	Resident Indian individuals and HUFs in the name of the Karta) and Eligible NRIs.
Terms of Payment	The entire Bid Amount less discount, if any, shall be payable at the time of submission of Bid cum Application Form to the members of the Syndicate. In case of ASBA Bidders, the SCSB shall be authorized to block such funds in the bank accounts that are specified in the ASBA Bid cum Application Form.		



भारतीय प्रतिभूति और विनिमय बोर्ड

Securities and Exchange Board of India

COMMON BID REVISION FORM	XYZ LIMITED - INITIAL PUBLIC ISSUE - R Address : Contact Details : CIN No	FOR RESIDENT INDIANS, INCLUDING RESIDENT QIBs, AND ELIGIBLE NRI, APPLYING ON A NON-REPATRIATION BASIS
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LOGO	TO, THE BOARD OF DIRECTORS XYZ LIMITED	BOOK BUILT ISSUE ISIN :	Bid cum Application Form No. <input type="text"/>
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SYNDICATE MEMBER'S STAMP & CODE	BROKER/SCSB/DP/RTA STAMP & CODE	1. NAME & CONTACT DETAILS OF SOLE / FIRST BIDDER Mr./Ms. <input type="text"/> Address <input type="text"/> Tel. No (with STD code) / Mobile <input type="text"/> Email <input type="text"/>
SUB-BROKER'S / SUB-AGENT'S STAMP & CODE	ESCROW BANK/SCSB BRANCH STAMP & CODE	2. PAN OF SOLE / FIRST BIDDER <input type="text"/>
BANK BRANCH SERIAL NO.	SCSB SERIAL NO.	3. BIDDER'S DEPOSITORY ACCOUNT DETAILS <input type="checkbox"/> NSDL <input type="checkbox"/> CDSL For NSDL enter 8 digit DP ID followed by 8 digit Client ID / For CDSL enter 16 digit Client ID

PLEASE CHANGE MY BID

Bid Options	No. of Equity Shares Bid (Bids must be in multiples of Bid Lot as advertised)								Price per Equity Share (₹) / "Cut-off" (Price in multiples of ₹ 1/- only)							
	(In Figures)								(In Figures)							
	8	7	6	5	4	3	2	1	Bid Price	Retail Discount			Net Price			"Cut-off" (Please ✓/tick)
Option 1																
(OR) Option 2																
(OR) Option 3																

Bid Options	No. of Equity Shares Bid (Bids must be in multiples of Bid Lot as advertised)								Price per Equity Share (₹) / "Cut-off" (Price in multiples of ₹ 1/- only)							
	(In Figures)								(In Figures)							
	8	7	6	5	4	3	2	1	Bid Price	Retail Discount			Net Price			"Cut-off" (Please ✓/tick)
Option 1																
(OR) Option 2																
(OR) Option 3																

6. PAYMENT DETAILS										PAYMENT OPTION : FULL PAYMENT <input type="checkbox"/> PART PAYMENT <input type="checkbox"/>									
Additional Amount Paid (₹ in figures) <input type="text"/>										(₹ in words) <input type="text"/>									
ASBA Bank A/c No. <input type="text"/>										Bank Name & Branch <input type="text"/>									

I/WE (ON BEHALF OF JOINT APPLICANTS, IF ANY) HEREBY CONFIRM THAT I/WE HAVE READ AND UNDERSTOOD THE TERMS AND CONDITIONS OF THIS BID REVISION FORM AND THE ATTACHED ABRIDGED PROSPECTUS AND THE GENERAL INFORMATION DOCUMENT FOR INVESTING IN PUBLIC ISSUES ("GID") AND HEREBY AGREE AND CONFIRM THE 'BIDDERS UNDERTAKING' AS GIVEN OVERLEAF. I/WE (ON BEHALF OF JOINT APPLICANTS, IF ANY) HEREBY CONFIRM THAT I/WE HAVE READ THE INSTRUCTIONS FOR FILING UP THE BID REVISION FORM GIVEN OVERLEAF.

7A. SIGNATURE OF SOLE / FIRST BIDDER	7B. SIGNATURE OF ASBA BANK ACCOUNT HOLDER(S) (AS PER BANK RECORDS) I/We authorize the SCSB to do all acts as are necessary to make the Application in the Issue	BROKER / SCSB / DP / RTA STAMP (Acknowledging upload of Bid in Stock Exchange system)
Date : <input type="text"/>	1) <input type="text"/> 2) <input type="text"/> 3) <input type="text"/>	<input type="text"/>

LOGO	XYZ LIMITED BID REVISION FORM - INITIAL PUBLIC ISSUE - R	Acknowledgement Slip for Broker/SCSB/DP/RTA	Bid cum Application Form No. <input type="text"/>
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DPID / CLID <input type="text"/>	PAN of Sole / First Bidder <input type="text"/>										
Additional Amount Paid (₹) <input type="text"/>	Bank & Branch <input type="text"/>	Stamp & Signature of SCSB Branch									
ASBA Bank A/c No. <input type="text"/>	<input type="text"/>										
Received from Mr./Ms. <input type="text"/>	<input type="text"/>										
Telephone / Mobile <input type="text"/>	Email <input type="text"/>	<input type="text"/>									

XYZ LIMITED - BID REVISION FORM - INITIAL PUBLIC ISSUE - R	Option 1	Option 2	Option 3	Stamp & Signature of Broker / SCSB / DP / RTA	Name of Sole / First Bidder <input type="text"/>
	No. of Equity Shares <input type="text"/>	<input type="text"/>	<input type="text"/>		
	Bid Price <input type="text"/>	<input type="text"/>	<input type="text"/>		
	Additional Amount Paid (₹) <input type="text"/>	<input type="text"/>	<input type="text"/>		
ASBA Bank A/c No. <input type="text"/>				Acknowledgement Slip for Bidder	Bid cum Application Form No. <input type="text"/>
Bank & Branch <input type="text"/>					